

Neil Krutz  
City Manager  
City of Sparks

Doug Thornley  
City Manager  
City of Reno

Eric Brown  
County Manager  
Washoe County

# Emergency Medical Services Advisory Board

Dr. John Hardwick  
Emergency Room Physician

Kevin Dick  
District Health Officer  
Washoe County Health  
District



Joe Macaluso  
Director of Risk Management  
Renown

## MEETING MINUTES

Date and Time of Meeting: Thursday, May 4, 2023, 9:00 a.m.

**This meeting was held virtually.**

### 1. \*Roll Call and Determination of Quorum

Chair Krutz called the meeting to order at 9:02 a.m.

The following members and staff were present:

Members absent: Eric Brown  
Dr. John Hardwick

**Ms. Lawson verified a quorum was present.**

Staff present: Dania Reid, Deputy District Attorney  
Dr. Nancy Diao, Epidemiology and Public Health Preparedness Division  
Director  
Andrea Esp, Preparedness and EMS Program Manager  
Anastasia Gunawan, EMS Statistician  
Sabrina Brasuell, EMS Coordinator

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### 2. \*Public Comment

Limited to three (3) minutes per person. No action may be taken.

**Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.**

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### 3. Consent Items (For Possible Action)

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

#### A. Approval of Draft Minutes

March 2, 2023

**Mr. Dick moved to approve the minutes. Mr. Thornley seconded the motion, which**

passed unanimously.

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4. **\*Prehospital Medical Advisory Committee (PMAC) Update**

Dr. John Hardwick

No update.

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5. **\*EMS Oversight Program and Performance Data Updates** – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Franchise Agreement Updates, REMSA Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews  
Andrea Esp

Ms. Esp added that the Data Sharing Agreement has been finalized and the platform on which data can be shared is being finalized. The hope is that this will be completed in the very near future. Ms. Esp is available to answer any questions.

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6. **Presentation of the Washoe County Trauma Data Report 2022, and Possible Permission to Disseminate** (For Possible Action)

Andrea Esp

Ms. Esp presented the Washoe County 2022 Trauma Data Report 2022 on behalf of Ms. Gunawan, who compiled the report. Trauma injuries have been an increasing trend in Washoe County, with roughly 80% of intentional injuries in Washoe County were cases reported due to cuts, firearms, or assault. Analysis also shows the case fatality rate was highest for patients aged 15-19 years old and 85 years and older. Overall trauma rate per population doubled from 2021-2022. Ms. Esp is available to take any questions back to Ms. Gunawan and bring back responses.

Mr. Dick thanked the Program and Ms. Gunawan for their work on this. It is a little alarming to see the increase seen in 2022, perhaps it is also related to the COVID mitigations that occurred and a potential rebound in activities occurring that drove those numbers.

**Mr. Dick made a motion to accept the Presentation of the Washoe County Trauma Data Report 2022, and its dissemination. Mr. Macaluso seconded the motion. The motion was carried unanimously.**

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7. **Presentation, discussion and possible approval of the proposed REMSA Response Zone Map for the ambulance franchise service area with a July 1, 2023, effective date** (For Possible Action)

Sabrina Brasuell

Ms. Brasuell noted that, though it is a requirement of the franchise to have an annual map review, when changes have not been necessary, it has not previously been brought to this Board or the District Board of Health (DBOH). In the future, the Program would like to bring the map every year, to increase visibility, whether there are proposed changes or not. Upon approval here, it will be presented to the DBOH at the next scheduled DBOH meeting. The proposed area of change for this review is specific to the Damonte Ranch area. Previously, this area was under construction and not as inhabited, but has since gained full population because of completed construction. The Program, upon review and compilation with internal GIS, presented the findings to REMSA and Truckee Meadows Fire Protection District, who is a subcontractor of REMSA, and all agreed that this zone, which is currently a Zone B, with a response time

requirement of 15 minutes and 59 seconds, be changed to a Zone A, with a response time requirement of 8 minutes and 59 seconds. There are no other proposed changes to the map for this annual review. If approved today, it will be presented to the DBOH at the next scheduled DBOH meeting. Ms. Brasuell is available for any questions.

**Mr. Macaluso made a motion to approve the proposed REMSA Response Zone Map for the ambulance franchise service area with a July 1, 2023, effective date. Mr. Dick seconded the motion and it passed unanimously.**

**8. Presentation, discussion and possible approval of the Washoe County EMS Strategic Plan 2023-2028, a requirement of the Interlocal Agreement for Emergency Medical Services Oversight (For Possible Action)**

Sabrina Brasuell

Ms. Brasuell shared that an overview of the Strategic Plan was provided at the last EMSAB meeting. This presentation will provide more information specific to the final copy of the Strategic Plan. The partner update requests, and the updates requested by this Board at the last EMSAB meeting were incorporated into the final draft. The strategic plan allows EMS and Fire agency unification around shared goals. The process began by reviewing previous goals and objectives, carrying over any goals not completed, and clarifying some, in light of changes and recognition of new opportunities. Included in the process was research of strategic plans in other systems, similar and different to our local area. There are three main categories: Practitioner Safety, Operational Efficiencies and Clinical Care. Within Practitioner Safety, Goal #1 is promotion of an EMS culture of safety for practitioners. Operational Efficiencies includes Goal #2 – Automatic Vehicle Locator, Goal #4 - radio communications and CAD-to-CAD interface, and Goal #6 - strategic plan tracking, creation and MCI plan revision. A dashboard will be created for simple tracking in real time for partners. At the request of this Board, these three goals were updated to include “Once regionalization discussions have concluded, these goals and objectives will be updated to support the regionalization discussion outcomes”, with “specific to CAD” to be added to the end of goal #4. Within Clinical Care, Goal #3 is a regional community paramedicine program, Goal #5 is improved continuity of care via CQI process and annual reporting, and Goal #7 - create CQI process for Joint Advisory Committee. The next steps include presenting the finalized document to DBOH at the May 2023 meeting, and if approved by DBOH, the effective date will be July 1, 2023.

Mr. Zeb Nomura shared that, with the assistance of the HPP grant and IHCC, approximately \$311,000 has been secured for purchasing equipment to support the community paramedicine program.

**Mr. Dick moved to approve the Washoe County EMS Strategic Plan 2023-2028, a requirement of the Interlocal Agreement for Emergency Medical Services Oversight. The motion was seconded by Mr. Macaluso and passed unanimously.**

**9. \*Agency Reports and Updates**

**A. \*REMSA EMSAB Report, Adam Heinz**

Data Performance Report, EMS Operations Report

Mr. Heinz highlighted that EMS week begins May 21 and this year’s theme is Where Emergency Care Begins. They will be kicking off with an award luncheon and celebrating their team members, numbering over 600. Their incident command vehicle will be in the community inviting local response partners, in the spirit of EMS Week. Nothing else to add to his report, Mr. Heinz is available for questions.

**B. \*City of Sparks Fire Department EMSAB Report, Chief Walt White**

Data Performance Report, EMS Operations Report

Captain Sullivan shared their first quarter was focused on training new personnel. The biggest emphasis is their Lucas devices, which have been well received. Captain Sullivan is available for any questions.

**C. \*Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**

Data Performance Report, EMS Operations Report

Chief Kammann highlighted that there are 5 people in the academy expected to complete training in June. They are staffing a second ambulance in Sun Valley for a trial period of 90 days. They are in the second semester of the joint TMCC/TMFR Paramedic Program, with the Truckee Meadows Fire employees handling the in-person instruction. The course has a variety of attendees from multiple local agencies. Chief Kammann is available for any questions.

**D. \*Reno Fire Department EMSAB Report, Chief Cindy Green**

Data Performance Report, EMS Operations Report

Chief Green shared that they have a large fire academy in progress, which began in February. They have also hired 6 single role paramedics who respond to medical calls in district 3 and provide mutual aid requests. Three additional single role paramedic positions have been approved and they will begin recruiting at the end of this month. They recently received some new equipment. Chief Green is available for any questions.

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**10. \*Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

Mr. Dick commended Ms. Esp, who worked to make the State fully expend the grant funds for hospital preparedness, providing equipment to share with local agencies.

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**11. \*Public Comment**

Limited to three (3) minutes per person. No action may be taken.

**Chair Krutz opened the public comment period. As there was no one wishing to speak, Chair Krutz closed the public comment period.**

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**Adjournment**

Chair Krutz adjourned the meeting at 9:28 a.m.