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WASHOE COUNTY HEALTH DISTRICT

ENHANCING QUALITY OF LIFE

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MEETING NOTICE AND AGENDA

FOOD PROTECTION HEARING AND ADVISORY BOARD

Date and Time of Meeting: Thursday, March 5, 2015, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Mr. Vern Martin will act as Chair for the initial meeting items.

- *1. Call to Order**
- *2. Determination of Quorum**
- *3. Public Comment**
Limited to three (3) minutes per person. No action may be taken.
- 4. Election of Food Protection Hearing and Advisory Board Chair and Vice Chair**
- 5. Approval of Agenda**
March 5, 2015 Meeting

Elected Chair will assume gavel and lead remaining meeting items, unless noted otherwise.

- *6. Overview of Regulation Approval Process**
Presenter: Environmental Health Services Staff
- 7. Presentation, Discussion, and Possible Recommendations for Changes to the Proposed Revisions to the Regulations of the Washoe County District Board of Health Governing Food Establishments**
Presenter: Environmental Health Services Staff
- *8. Board Comment**
Limited to announcements or issues for future agendas.
- *9. Public Comment**
Limited to three (3) minutes per person. No action may be taken.
- 10. Adjournment**

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Paula Valentin, Administrative Assistant to Environmental Health Services is the person designated to respond to requests for supporting materials. Ms. Valentin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2696 or by email at pvalentin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The Food Protection Hearing and Advisory Board meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Food Protection Hearing and Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Food Protection Hearing and Advisory Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Food Protection Hearing and Advisory Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Food Protection Hearing and Advisory Board may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

STAFF REPORT
FOOD PROTECTION HEARING AND ADVISORY BOARD
MEETING DATE: March 5, 2015

TO: Food Protection Hearing and Advisory Board Members
FROM: Dave McNinch, Manager
775-328-2645, dmcninch@washoecounty.us
SUBJECT: **Presentation, Discussion, and Possible Recommendations for Changes to the Proposed Revisions to the Regulations of the Washoe County District Board of Health Governing Food Establishments.**

SUMMARY

The purpose of this agenda item is to offer the Food Protection Hearing and Advisory Board the opportunity to publicly review, and if necessary, provide recommendations for changes to the proposed revisions to the regulations of the Washoe County District Board of Health governing food establishments.

PREVIOUS ACTION

No action has been taken by this Board on this agenda item.

BACKGROUND

A comprehensive revision of the Washoe County Health District food regulations have not been conducted since the early 1980s.

The proposed revisions are based on the 2005 FDA Model Food Code and will be heard by the Board. They will also be presented to the public for comment and submitted to the DBOH for possible approval. The link to the proposed changes is listed below:

http://www.washoecounty.us/repository/outreach/8jba_Proposed-Food-Establishment-Regs-Feb-2015.pdf

FISCAL IMPACT

There will be no additional fiscal impact to the budget should the Board accept the presentation and provide recommendations.

RECOMMENDATION

Staff recommends the Board accept the presentation, and, if the Board chooses, recommend changes to the proposed regulations as discussed during the meeting.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept the presentation, (and, if the Board chooses, recommend changes to the proposed regulations as discussed during the meeting)."