

Vern Martin, Chair  
Sergio Guzman, Vice Chair  
Michael Chaump  
David De Mars  
Jerry Montoya  
J.P. Pinocchio  
Christopher Romm

# WASHOE COUNTY HEALTH DISTRICT

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ENHANCING QUALITY OF LIFE

Kevin Dick  
District Health Officer

Leslie Admirand  
Deputy District Attorney

1001 East Ninth Street, Reno, Nevada 89512  
P.O. Box 11130, Reno, Nevada 89520  
Telephone 775.328-2410 • Fax 775.328.3752  
[www.washoecounty.us/health](http://www.washoecounty.us/health)

## *MEETING NOTICE AND AGENDA*

### **FOOD PROTECTION HEARING AND ADVISORY BOARD**

Date and Time of Meeting: Wednesday, November 2, 2016, 10:00 a.m.

Place of Meeting: Washoe County Health District  
1001 East Ninth Street, Building B  
South Auditorium  
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

1. **\*Roll Call and Determination of Quorum**
  2. **\*Public Comment**  
Limited to three (3) minutes per person. No action may be taken.
  3. **Approval of Agenda**  
November 2, 2016
  4. **Approval of Draft Minutes**  
March 5, 2015
  5. **Presentation, discussion and possible decision regarding Mrs.’s Auld’s Gourmet Foods Appeal of Staff decision to issue a Cease and Desist Order for a violation of Section 110.020 of the Regulations of the Washoe County District Board of Health Governing Food Establishments. The Board may choose to recommend sustaining, modifying or rescinding the Cease and Desist Order. The Board’s recommendation will go to the District Health Officer, who will make the final decision.**  
Presenter: Tony Macaluso
  6. **\*Board Comment**  
Limited to announcements or issues for future agendas.
  7. **\*Public Comment**  
Limited to three (3) minutes per person. No action may be taken.
  8. **Adjournment**
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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations.** The Food Protection Hearing and Advisory Board Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment.** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment.** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website.**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Downtown Reno Library, 301 S. Center St., Reno

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials.** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the Food Protection Hearing and Advisory Board is the person designated by the Washoe County Food Protection Hearing and Advisory Board to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.