



## INTER-HOSPITAL COORDINATING COUNCIL

**Friday, September 14, 2018 8:15am**  
**Conference Room A, Building B**  
**Washoe County Health District**

|     |  |                             |
|-----|--|-----------------------------|
| 1.  | INTRODUCTIONS  | Group                       |
| 2.  | REVIEW OF ASSIGNMENTS AND APPROVAL OF AUGUST 2018 MINUTES  | B. Taylor                   |
| 3.  | <b>VOTE TO MAKE SPARKS FIRE DEPARTMENT A VOTING MEMBER</b>   | Group                       |
| 4.  | SPECIAL EVENTS UPDATE  | Group                       |
| 5.  | FINANCE SUBCOMMITTEE <ul style="list-style-type: none"> <li>• Subgrant has been executed</li> <li>• <b>Vote</b> to amend budget and move \$36051 from training to supplies for purchase of 64 Command Vehicle Kits</li> <li>• Coalition Conference attendees: Andrea Esp, Margo Baxter and ?</li> </ul>                                | B. Taylor                   |
| 6.  | NDMS EXERCISE AFTER ACTION BRIEFING  | B. Passow                   |
| 7.  | ALTERNATE CARE SITE PLAN UPDATE  | K. Choma                    |
| 8.  | IHCC SURVEY REVIEW   | K. Choma                    |
| 9.  | REDUNDANT COMMUNICATIONS IMPROVEMENT ITEMS <ul style="list-style-type: none"> <li>• Rename OSCAR to avoid confusion – <b>Vote on name change</b></li> <li>• How often should redundant communications be practiced and what types of communications?</li> <li>• OSCAR revisions as requested by Ambulatory Surgical Centers</li> </ul> | B. Taylor                   |
| 10. | WASHOE COUNTY HEALTH DISTRICT UPDATE   | WCHD staff                  |
| 11. | WASHOE COUNTY EMERGENCY MANAGEMENT UPDATE  | A. Kenneston/ K. Echeverria |
| 12. | PHARMACEUTICAL CACHE PLAN  | S. Shipman                  |
| 13. | NETEC PRESENTATION   | D. Williams                 |
| 14. | REVIEW HVAS  | Group                       |
| 15. | NEW BUSINESS & FUTURE AGENDA ITEMS   | Group                       |
| 16. | ADJOURN  | B. Taylor                   |

**Scheduled Exercise dates:** August 28: **NDMS Full Scale**; August 30: **MAEA Workshop**; September 26: **Dam Exercise**; November 2: **Alpha Plan TTX**; Spring 2019: **No-Notice Coalition Surge**; April 2019: **ACS Plan Full-Scale**;

**Scheduled Training Dates:** August 22: **MAEA Training**; December 12-13: **TEEX Training (pediatrics)**; March 3-5, 2019: **ICS300**; April 9-11, 2019: **ICS400**

**Planning Meetings:**

**Alternate Care Site Plan:** Logistical Operations – September 20; Staffing Plan - October 4; Appendices – October 18, November 1; Final Draft – November 15

**Alternate Care Site Full-Scale:** Initial Planning Meeting - October 16, 2018; First Mid-term Planning Meeting – November 15, 2018; Second Mid-term Planning Meeting – January 17, 2018; Final Planning Meeting – March 7, 2019

**Important Dates:**

**IHCC Surveys due:** October 18, 2018

**HVAs due:** October 18, 2018

**Individual facility type Gap Analysis review:** Last week of October

**Preparedness Plan Update:** November 8