



## CLASS SPECIFICATION

Class Code: 60000603  
Date Est: 07/1973  
Last Reviewed: 12/2023  
Last Revised: 12/2023  
Last Title Change:  
FLSA: exempt  
Probation: 12 months

### ADVANCED PRACTICE REGISTERED NURSE

#### **DEFINITION**

Provides advanced professional nursing care which includes the delivery of primary health care, diagnosis and treatment of common medical conditions, minor surgery and invasive procedures, health education and counseling; and performs other related work as required.

#### **EXPERIENCE AND TRAINING REQUIREMENTS**

Graduation from an accredited college or university with an associate of arts or bachelor's degree in nursing and sufficient advanced, specialized nursing training to qualify for State of Nevada certification as an Advanced Practice Registered Nurse.

#### **LICENSE OR CERTIFICATE**

A current license to practice as a Registered Nurse in the State of Nevada is required at the time of appointment and must be maintained for continued employment.

Certification as an Advanced Practice Registered Nurse with the Nevada State Board of Nursing is required at the time of appointment and must be maintained for continued employment.

For positions within the Washoe County Child Advocacy Center in the District Attorney's office: Sixteen (16) hours of formal didactic training per National Children's Alliance (NCA) requirements in the medical evaluation of child sexual abuse is required at the time of appointment.

For positions within the Washoe County Child Advocacy Center in the District Attorney's office: Sexual Assault Nurse Examiners (SANE-P) certification per NCA requirements is required within three months of appointment and must be maintained for continued employment. SANE-P certification includes forty (40) hours of formal didactic training in the medical evaluation of child sexual abuse and completion of a competency based clinical preceptorship.

#### **DISTINGUISHING CHARACTERISTICS**

This is an advanced skill level, specialized professional nursing classification. It is distinguished from other professional nursing classifications by requiring special certification.

#### **SUPERVISION EXERCISED**

Exercises lead direction.

**EXAMPLES OF DUTIES** *(The following is used as a partial description and is not restrictive as to duties required.)*

Develop comprehensive and interval health histories.

Perform physical examinations, which include pelvic examinations.

Conduct examinations and assessments of nutrition.

Perform examination and standardized tests to assess children's neuro-development status.

Initiate appropriate diagnostic and screening tests.

Obtain samples for lab tests, including HIV, Papanicolou smears, cervical abnormalities, and sexually transmitted diseases.

Perform limited in-house waived and moderate complexity laboratory testing including pregnancy, urinalysis dipstick, Rapid HIV and Wet Mount testing.

Formulate an assessment of findings and develop care plans.

Identify health risks and instruct individuals and families regarding skills necessary to achieve health goals.

Diagnose and initiate treatments per protocol.

Prescribe treatment regimes per protocol, which requires authorization per NRS to prescribe dangerous drugs and devices.

Perform minor surgery and invasive procedures including IUD insertion/removal and birth control implant insertion/removal.

Maintain documentation of physical/developmental assessments, diagnosis, patient education and treatment recommendations.

Counsel and educate clients regarding family planning, abnormal pap smears, HIV, STD's, health problems and maintenance.

Refer clients to community resources as appropriate.

Plan, develop and provide public health services through teaching, consultation and counseling.

Perform quality assurance and proficiency testing on laboratory testing equipment and supplies such as Hemoglobinometer, urinalysis dipstick and pregnancy testing. Maintain documentation and initiate appropriate follow-up with abnormal results; alert supervisory staff when standard corrective actions do not resolve problems; complete appropriate paperwork regarding situation.

Review program specific medical records to evaluate Advanced Practice Registered Nurse clinical care, protocols, and peer review forms.

Provide written recommendations for change in standards of practice, or need for corrective action, based on audit findings.

Orient and assist Public Health Nursing staff to clinical areas.

Educate Community Health Aides.

Act as preceptor for nursing students, Advanced Practice Registered Nurse students, medical students and/or residents.

Maintain liaison with other professionals and agencies providing child/family services.

Collaborate with supervising physician on a regular basis to review documentation, update protocols, case conference regarding specific clients as required by the Nevada State Board of Nursing.

Update knowledge by attending continuing education courses and reading professional journals.

Provide lead direction over assigned staff; provide staff training in proper work methods and techniques; review work; coordinate scheduling for on-call nurses.

Based on the area of assignment, may testify in court regarding examinations and corresponding findings.

Based on area of assignment, handle the care and advocacy for children at the Washoe County Child Advocacy Center who may have been sexually abused; conduct medical examinations and evaluations to identify care; collect and document forensic findings; support case management process; collaborate with law enforcement agencies, collaborate with regional CAC's/MEDT's.

## **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Full Performance** *(These may be acquired on the job and are needed to perform the work assigned.)*

### **Knowledge of:**

Department/division policies and procedures.

Nursing/health practices and techniques.

Medical equipment and supplies used in area of assignment.

Infection control procedures.

Local community services and agencies that provide a variety of public assistance programs.

Management information systems and Electronic Health Records.

Social and health agencies and functions of other community professionals as related to public health care.

### **Ability to:**

Provide work direction and training for other professional nursing staff and paraprofessional staff.

Work independently in evaluating medical findings and making suitable recommendations.

Coordinate assigned activities with community organizations and other government agencies.

**Entry Level** *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

### **Knowledge of:**

Environmental, sociological and psychological problems encountered in care of patients, and in carrying out public health nursing programs.

Principles and practices of health care programs.

Current literature and trends in public health nursing.

Routine diagnostic and treatment techniques used in practicing primary care medicine.

### **Ability to:**

Conduct physical examinations.

Observe and record symptoms and behaviors.

Identify normal variations and refer abnormalities for further examination by a physician.

Diagnose medical problems and perform therapeutic procedures to solve the problems.

Collect and prepare laboratory specimens.

Collect and run limited laboratory testing.

Collect, organize, record and communicate data relevant to primary health assessments, including detailed family and medical histories, physical examinations and selected laboratory findings.

Evaluate medical findings and make suitable recommendations.

Perform and interpret special screening tests and laboratory findings.

Counsel patients and assist individuals or families with satisfactory solutions to health problems.

Communicate clearly and concisely in writing, tailoring the message to the intended audience.

Establish, foster, and maintain effective and collaborative working relationships with all those contacted in the course of work

### **SPECIAL REQUIREMENTS**

*Essential duties require the following physical skills and work environment.*

Ability to sit for extended periods. Ability to lift and move objects weighing up to 35 lbs. Ability to use various equipment such as a computer and laboratory/health related equipment. Ability to work under conditions involving exposure to high public contact situations. Work is performed in a standard or mobile office, clinic, and home environment.

*This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.*