



## CLASS SPECIFICATION

Class Code: 3049  
Date Est: 8/97  
Last Rev: 12/2006  
Last Title Chg:  
FLSA: Non-exempt

### WATER METER TECHNICIAN II

#### **DEFINITION**

Under limited supervision, performs bench repair and testing of water meters; installs and replaces water meters and performs a variety of on-site adjustments to ensure appropriate recording of water consumption; and performs related work as required.

#### **EXPERIENCE AND TRAINING REQUIREMENTS**

One year of experience which included the testing and repair of water meters; OR one year experience as a Water Meter Technician I; OR an equivalent combination of training and experience.

#### **LICENSE OR CERTIFICATE**

A valid driver's license.

Must possess a Nevada water distribution certificate level D-2 as set forth in NAC 445A.633 at the time of appointment.

#### **SUPERVISION EXERCISED**

None.

#### **DISTINGUISHING CHARACTERISTICS**

This is the journey level in the water meter technician series with responsibility for performing the full scope of water meter related duties including the performance of bench repair and installation.

#### **EXAMPLES OF DUTIES** *(The following is used as a partial description and is not restrictive as to duties required.)*

Test and repair water meters using a Ford Test Bench to ensure the accurate operation of water meters.

Install new meters, repair, and replace existing meters using wrenches and other tools when necessitated by such factors as leaks, complaints, erroneous readings, new construction and exchanging meters.

Manually dig to reach existing boxes, disconnect fittings, and replace meters.

Read meters manually or use a scanning device such as touch read or radio read, to record customer's water consumption for periodic billing and establishing and terminating service.

Test various meter reading units and repair as necessary.

Test and diagnose electronic transmitting devices when problems occur.

Complete shut-off notices and post them at customers' residences to alert occupants of impending termination of water service if delinquent account is not rectified and conducts follow-up on delinquent accounts.

Assist Utility Workers in operations and maintenance of water systems on an as needed or emergency basis.

## **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Full Performance** *(These may be acquired on the job and are needed to perform the work assigned.)*

### **Knowledge of:**

The geography of the County including major streets and landmarks.

Department policies and procedures.

### **Ability to:**

Read parcel maps to locate customer residences.

Quickly and accurately read water meters and record data.

Operate a two-way radio.

**Entry Level** *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

### **Knowledge of:**

Technique, materials, tools, and equipment used in testing or repair of meters.

Safe working methods.

Basic computer and electronic skills.

### **Ability to:**

Test, diagnose, and repair water meters.

Use a wide variety of hand tools.

Perform basic calculations and maintain records.

Establish and maintain effective working relationships with other employees, supervisors, other professional engineers, and the general public.

Work independently.

## **SPECIAL REQUIREMENTS**

*Essential duties require the following physical skills and work environment.*

Ability to stand and walk for extended periods. Ability to frequently stoop, bend and kneel. Ability to lift and move objects weighing up to 75 lbs. Ability to perform sustained and vigorous activities in a variety of environments, temperatures, and weather conditions. Exposure to dust, dirt, and construction materials.

*This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.*

Approved \_\_\_\_\_ WERCCS Job Evaluation Committee

Date \_\_\_\_\_ March, 2001 \_\_\_\_\_