



CLASS SPECIFICATION

Class Code: 4004
Date Est: 05/1988
Last Rev: 02/2015
Last Title Chg:
FLSA: non-exempt

SEASONAL PARK AIDE - MAINTENANCE

DEFINITION

Under general supervision, performs basic manual labor and maintenance and/or public service or guide assignments in the County Park System; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Graduation from high school or GED; OR:

Regional Parks: Three months of public contact experience.

Golf Course: Three months of golf course or landscape maintenance experience.

Arboretum: Three months of nursery, landscape maintenance or parks maintenance experience.

LICENSE OR CERTIFICATE

A valid driver's license may be required at the time of appointment.

SUPERVISION EXERCISED

Some assignments may include providing guidance, training, orientation, and lead direction for seasonal and/or volunteer staff.

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Perform routine maintenance and housekeeping tasks to prepare and maintain park facilities for public use.

Perform gardening, mowing, and irrigation system maintenance assignments.

Assist maintenance staff in performing special duties when required.

Clean and maintain picnic areas and restroom facilities.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Full Performance *(These may be acquired on the job and are needed to perform the work assigned.)*

Knowledge of:

The County Park System and the rules and regulations pertaining to the use of park facilities.

Ability to:

Independently perform work assignments in an assigned area of park maintenance and/or operations.

Provide lead direction, coordination, and orientation for other seasonal staff and volunteer workers.

Entry Level *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

Knowledge of:

Basic mathematics.

English usage.

Hand tools.

Ability to:

Perform assigned jobs of park and facility maintenance, support, and operations.

Keep and maintain accurate records.

Perform mathematical calculations.

Read, write, and communicate at a level necessary to perform job assignments.

Communicate effectively and courteously with the public.

Establish and maintain effective working relationships with coworkers and the public.

SPECIAL REQUIREMENTS

Essential duties require the following physical skills and work environment.

Ability to sit, stand and walk for extended periods. Ability to frequently climb. Some positions may require the ability to perform heavy physical activity. Work is performed indoors and outdoors in varying temperatures and weather conditions. Ability to lift and carry objects weighing up to 50 pounds.

Individuals appointed to the maintenance option of this classification will be required to submit to a medical examination. The cost of the examination will be covered by Washoe County.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.