



## CLASS SPECIFICATION

Class Code: 4014  
Date Est: 07/1973  
Last Rev: 09/2019  
Last Title Chg: 04/1998  
FLSA: non-exempt

### SEASONAL SENIOR LIFEGUARD

#### **DEFINITION**

Under general direction, manages and supervises the business, pool safety, sanitation, staff scheduling and program activity functions of an assigned Washoe County swimming facility; and performs related work as required.

#### **EXPERIENCE AND TRAINING REQUIREMENTS**

Must have at least three months experience as a lifeguard.

#### **LICENSE OR CERTIFICATE**

Current certifications in Lifeguard Training, First Aid and CPR for the Professional Rescuer or equivalent (American Heart Association BCLS-C) are required within two weeks of appointment.

Current certified pool operator (CPO) or EMT certificate is desired.

#### **SUPERVISION EXERCISED**

Exercises lead direction over support staff including Lifeguards and Concession Attendants. Acts in the capacity of Aquatics Supervisor in the Supervisor's absence.

**EXAMPLES OF DUTIES** *(The following is used as a partial description and is not restrictive as to duties required.)*

Assist in the planning, supervision, and direction of activities and functions of an assigned Washoe County swimming facility.

Take precautions and preventive action necessary to insure the safety of the public and pool staff to prevent accidents and drowning.

Ensure that the appropriate number of lifeguards is on duty.

Provide adequate deck and locker supervision.

Post Washoe County rules and regulations for public view and ensure proper enforcement.

Inspect and ensure proper operation of pool equipment and maintenance of water quality standards.

Direct and ensure the maintenance of facility cleaning and sanitation.

Maintain facility compliance with State Health Department regulations, which are enforced by the Washoe County Health District and other governing agencies.

Make a complete check of pool facilities and equipment, approving proper conditions for opening pool facilities and notifying the supervisor if improper conditions exist.

Assist in conducting active swimming instructional programs such as swim instruction, kayak, water aerobics or scuba lessons.

Manage and insure proper conduct of a facility's daily business functions, including collection and accounting for monies.

Assist in the planning and the implementation of special activities and programs.

Perform the full range of Lifeguard responsibilities and assignments.

Ensure that assigned personnel perform duties and responsibilities in a safe and prudent manner, which does not expose them or others to unnecessary harm or risk of on-the-job injury.

## **JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Full Performance** *(These may be acquired on the job and are needed to perform the work assigned.)*

### **Knowledge of:**

Department/division policies and procedures.

Principles of swimming facility management and operation.

Principles of supervision and training.

### **Ability to:**

Plan, coordinate, and ensure efficient daily operation of an assigned Washoe County swimming facility.

Direct assigned personnel, including training and coaching.

Maintain a variety of records pertaining to cash receipts, time cards, and accident reports, swim lessons, and training sessions.

Maintain and service all pump room, maintenance, and safety equipment.

Implement work methods and procedures, which promote a safe working environment and ensure proper staff training in work safety.

**Entry Level** *(Applicants will be screened for possession of these through written, oral, performance or other evaluation methods.)*

### **Knowledge of:**

Life saving and water safety techniques.

Pool equipment operation and health standards and water chemistry.

### **Ability to:**

Plan and coordinate swimming facility functions and activities.

Swim with proficiency and endurance.

Maintain keen observation of pool areas for water safety.

Remain calm and composed during emergency situations.

Deal effectively and tactfully with the public and subordinate employees.

Train and provide effective lead direction over subordinate employees.

**SPECIAL REQUIREMENTS** *(Essential duties require the following physical skills and work environment.)*

Ability to stand for extended periods. Ability to frequently walk, reach, climb, stoop and kneel. Ability to walk on slippery and uneven surfaces. Ability to maintain sustained physical exertion. Ability to see and hear swimmers in distress. Demonstrated ability as a competent swimmer. Ability to operate pool maintenance and testing equipment. Ability to tolerate exposure to constant noise, solvents, and chemicals. Ability to lift and carry up to 50 pounds. Ability to tolerate exposure to the sun.

*This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.*