



CLASS SPECIFICATION

Class Code: 8126
Date Est: 7/73
Last Rev: 3/2001
Last Title Chg:
FLSA: non-exempt

CARPENTER

DEFINITION

Under general supervision, performs full journey level carpentry work in the maintenance, repair, and construction of structures and related equipment; may provide some direction and training for personnel serving apprenticeships; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Three years of previous experience as a journey level carpenter, performing a variety of construction and repair work; OR completion of a recognized apprenticeship in carpentry; OR an equivalent combination of education and experience.

LICENSE OR CERTIFICATE

Possession of a valid driver's license is required at the time of appointment.

SUPERVISION EXERCISED

N/A

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Perform general carpentry work in the alteration, repair, and maintenance of buildings, floors, roofs, stairways, partitions, doors, windows, wood fixtures, and furniture.

Build cabinets, tables, shelves, and related items of various size and design.

Perform skilled work in a carpentry shop, operating ripsaws, planers, joiners, and other power and hand equipment.

Run cutting torch, weld, repair, and fabricate metal.

Install and repair ceramic, granite, and marble tiles.

Repair linoleum and other floor coverings.

Install and repair wood, metal, and sheet rock walls.

Install and repair concrete block, brick, and masonry stone walls.

Form, place, and finish concrete slabs, curbs, and footings.

Read and interpret blueprints, plans, and specifications.

Prepare sketches of work.

Prepare lists of material and supply requirements for projects.

Estimate costs and lay out projects.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Full Performance *(These may be acquired on the job and are needed to perform the work assigned.)*

Knowledge of:

Comprehensive knowledge of the tools, equipment, methods, and procedures used in the carpentry trade.

Department policies and procedures.

Proper use of materials and supplies.

Application of common building and safety codes.

Ability to:

Perform a wide range of carpentry work with considerable independence.

Entry Level *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

Knowledge of:

Principles, methods, tools, and equipment used in carpentry.

Cost estimating and job planning.

Safe work practices.

Ability to:

Skillfully perform a variety of rough and finish carpentry work.

Prepare work sketches and estimate materials and labor requirements for projects.

Read and interpret blueprints, plans, and specifications.

Recognize lumber types and grades.

Provide direction and training for apprentices.

Skillfully use a variety of tools and equipment.

Get along with fellow employees.

SPECIAL REQUIREMENTS

Essential duties require the following physical skills and work environment.

Ability to stand and walk for extended periods. Ability to frequently stoop, bend, and kneel. Ability to lift and move objects weighing up to 75 lbs. Ability to perform sustained and vigorous activities in a variety of environmental conditions. Exposure to dust, dirt, grease, and construction materials.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.

Approved WERCCS Job Evaluation Committee

Date March, 2001