



CLASS SPECIFICATION

hClass Code: 18126
Date Est: 04/2016
Last Rev: 11/2020
Last Title Chg:
FLSA: non-exempt
Probation: 12 Months

FIRE PROTECTION OFFICER (GERLACH)

DEFINITION

Under general supervision of the Truckee Meadows Fire Protection District, performs firefighting activities and provides basic emergency medical care connected with the response to emergency and other incidents; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Graduation from high school or equivalent education and one year of emergency response experience; OR an equivalent combination of education and experience.

LICENSE OR CERTIFICATE

A valid driver's license is required at the time of appointment; must have the ability to obtain a Nevada's Class "C" Driver's License with "F" endorsement, which complies with the Nevada Department of Motor Vehicles' requirement within six months of date of appointment.

State of Nevada Firefighter I, or equivalent which meets NFPA standards, is required at the time of application.

A valid State of Nevada or National Registry Emergency Medical Technician Certificate and CPR certification is required at the time of application.

State of Nevada Ambulance Attendant certification must be obtained within 30 days of date of appointment.

SUPERVISION EXERCISED

Exercises no supervision.

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Perform administrative duties related to rural fire department emergency and non-emergency activities; maintain budgetary control over supplies and equipment.

Recruit, counsel, coach, and discipline volunteer personnel; participate in the selection of volunteers.

Serve as Washoe County's representative to the community; promote collaborative relationships with surrounding communities; assist in the presentation of fire prevention and public education programs.

Respond to fires and other emergency or public assistance incidents in a timely, safe, and skilled manner and participate in their control through hose laying, ladder operation, ventilation, extinguishment, extrication, salvage, and other activities as part of team effort.

Perform as an Advanced Emergency Medical Technician; rescue people endangered by fires or other hazards and administer first aid to injured parties when assigned.

Oversee and coordinate building and grounds maintenance functions including landscape maintenance, minor building repairs, minor cosmetic repairs, and snow removal; perform maintenance and repair analysis of fire

stations and associated buildings and make recommendations on repairs and maintenance; develop maintenance schedules and plans.

Perform basic maintenance and flow tests on fire hydrants; perform minor maintenance on fire tools and equipment.

Participate and receive training in fire control, prevention, hazardous materials, rescue, EMS, and related life and property protection activities; study fire department rules, fire hazards, and firefighting including wildland firefighting and lifesaving techniques.

Operate specialized equipment as assigned such as wildland apparatus, chain saws, portable pumps, and hydraulic rescue equipment; assist in the inspection and maintenance of fire apparatus and equipment.

Conduct basic inspections and other fire prevention tasks including fire safety public education and presentations to eliminate or reduce fire hazards and enforce fire codes.

Perform various public information and public relations tasks; answer questions from the general public.

Prepare and maintain various records, maps, and reports.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Policies and procedures of the Truckee Meadows Fire Protection District.

Geography of the district, including major streets and landmarks.

Firefighting and rescue methods, tools, and equipment.

Principles, use, and limitations of basic mechanical tools.

Arithmetic computations and formulas.

Fire behavior and fire control techniques to carry out wildland fire suppression.

Fire line terminology required to communicate with other crew members.

Symptoms of medical emergencies and of appropriate responses to such conditions.

Basic life support treatment.

Drug therapy as allowed by EMT certification.

Emergency medical procedures and patient assessment techniques.

Specialized patient monitoring devices and life support systems such as automated external defibrillators, blood glucose monitors, and pulse oximeters as allowed by EMT certification.

Ability to:

Effectively represent Washoe County in contacts with the public and other public safety agencies.

Perform a variety of firefighting and emergency rescue assignments.

Assess and treat patients' medical conditions.

Learn a variety of firefighting duties, methods, tools, and equipment.

Analyze situations quickly and reach logical conclusions in emergencies.

Recruit and sustain a volunteer force.

Plan, organize, and prioritize daily activities.

Read and comprehend laws, regulations, policies, and procedures.

Read and follow street maps.

Understand and follow oral and written directions.

Climb ladders and work at considerable heights.

Maintain records and prepare reports.

Understand basic arithmetic elements using whole numbers, decimals, percentages, and fractions.

Exercise emotional control and work under stressful situations.

Communicate effectively, both orally and in writing.

Assist in determining the needs of the department and community in areas of public education, fire prevention and suppression, and emergency medical services.

SPECIAL REQUIREMENTS *(Essential duties require the following physical abilities and work environment.)*

Ability to stand and walk for extended periods. Ability to frequently stoop, bend, kneel, and climb. Corrected hearing and vision to normal range. Verbal communication and reading ability. Ability to work at considerable heights. Ability to perform sustained and vigorous activities in a variety of environmental conditions. Ability to tolerate exposure to heat, fumes, smoke, pressurized water, and chemicals.

All applicants will be required to pass a thorough medical examination which may include, but not be limited to, a physical agility test prior to appointment and for continuing employment.

All required licenses and certifications must be maintained and kept current for continued employment.

Employees are required to work varied shifts including evenings, weekend, and holidays.

Employees must maintain hairstyles and facial hair in a manner that will not interfere with the required use of self-contained breathing equipment.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.